

CURRICULAM VITAE

Dunali Ranawana (Passed Finalist of CIMA UK)

13/15, Elkaduwa Rd, Ukuwela_No400, Bauddaloka Mw, Colombo-07

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dunali.kalpana@gmail.com



Personal Details

Date of Birth	23 rd August 1987
Age	24+
NIC	877363481V
Nationality	Sri Lankan
Marital Status	Single

Educational qualifications

Schools Attended:

1993-1998 Sri Sangamitta B.M.V Matale

1998-2007 Girls' High School Kandy

- G.C.E Ordinary Level-2003

Mathematics	A	Business & Accounting studies	A
Science & Technology	A	Art	A
English	A	Buddhism	A
Sinhala	A	Health Science	A
Social Studies	A	History	A

- G.C.E Advanced Level – 2007

Physics	C	Chemistry	S
Combined Mathematics	S	English	B

Professional Qualifications

2010-2012 Chartered Institute of Management Accountants-UK

- Certificate in business Accounting May 2010

Financial accounting-69, Economics-55, Management accounting-60,

BusinessMathematics-67, Business law-62

- Diploma In Management Accounting November 2010

Financial Operations-69, Performance operations-67, Enterprise operations-55

- Advanced Diploma In Management Accounting May 2011

Financial Management-59, Performance Management-60, Enterprise Management-55

- Strategic Level-November 2011

Financial Strategy-57, Performance Strategy -56, Enterprise Strategy -50

- T4 Professional Competency Level(Top CIMA)-May 2012

Passed with 29 credits

The Institute of chartered Accountants of Sri Lanka-Student Membership

British Council-Kandy-Followed A 24 Hr English course

Working Experience

2008 July-2009 November - Nations Trust Bank PLC

- Trainee Banking Assistance

Areas of expertise – Handling cash, Customer service, inward & outward Cheques handling, Foreign currency transactions, Bank drafts, Money Gram transactions, Banking software, Bank products & Services, Selling Financial products, Handling enquiries from clients either in person, email or written correspondence

Personal Summary-A competent professional with a friendly personality& customer service Experience including the ability to communicate with customers clearly & politely. Organized & willing to accept responsibility in meeting deadlines promptly, Able to work autonomously & meet deadlines throughout the day. Had been worked as the branch ambassador for the products aimed at Mass affluent client base of the bank.

Key skills & Competencies

Excellent Communication skills

Good Literacy & Numerical skills

Fluent In English

Computer Literacy - Proficient in Ms Office Package, Sound knowledge Photoshop & Corel Draw

Quantitative/Analytical Skills

Highly Trustworthy & Ethical. Essentially A Team Player

Other Activities

Junior committee member of Sri Sangamitta B.M.V

Worked As the Treasurer of Drug Prevention Unit Of School

Member of School Science Society & Astronomical Society

Participated In Semi Finals of Sunday Observer Fashion Designer of the Year

Interests

Drawing, Reading, Fashion Designing, Pressed Flower Art, Graphic Designing

Non Related Referees

1. Mr. K.W.N.D Karunarathne
Additional Surveyor General (Field)
Survey Department of Sri Lanka
No. 150, Kirula Road, Narahenpita,
Colombo 05, Sri Lanka.
The Chairman of Natural Resource Management Services

Address: 66/10, Illuppugedara Road, Kurunegala.
Mobile: +94 77 3971430
Residence: +94 37 22 33263

2. Mr. Jayantha Abhayarathne
Senior Manager,
National Cluster Operations and Regulatory Affairs,
Lanka Bell Ltd,
344 Galle Road,
Colombo 03,

Telephone: +94 11 5322235
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3. Mr. P.K Pathirana
Promotions & Activations Manager
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